

**LETTER OF REFERENCE**

Journey Center of Chicago is offering a two-year program in spiritual direction, beginning in **September 2025.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is applying for this program and has given your name as a person who knows them well and can speak to their character, giftedness, and potential. Thank you for taking time to complete this form, and feel free to use additional space as needed. **The deadline for receiving this applicant’s materials, including this letter of reference, is February 1, 2025.**

1. How long have you known the applicant, and in what capacity?

2. Please rate the applicant on the following characteristics:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **1= This is a**  **growth area** | **2= Below**  **average** | **3= Average** | **4= This is a**  **strength** | **5= Very strong** |
| Able to listen with empathy |  |  |  |  |  |
| Respected in their faith community |  |  |  |  |  |
| Mature in faith and life |  |  |  |  |  |
| Optimistic, hopeful |  |  |  |  |  |
| Lives with integrity |  |  |  |  |  |
| Warm, loving toward people |  |  |  |  |  |
| Self-confident |  |  |  |  |  |
| Trustworthy |  |  |  |  |  |

1. Describe how this applicant communicates with others?

1. Are people naturally drawn to this applicant to talk to?

1. Tell us what you know of the applicant’s relationship with God and current spiritual journey:

1. Would you recommend this person to this program? Why or Why Not?

1. Is there anything else you would like us to know about the applicant?

1. **Please** **give us your name and contact information, and sign and date below:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thank you for sharing your thoughts about and experience of this applicant! **Please return the completed reference form to the address below by February 1, 2025.**

Don’t hesitate to call or email if you have any questions.

(773)817-0890

info@journeycenterofchicago.org

Rev. Eva Sullivan-Knoff, Executive Director

Journey Center of Chicago

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